

**MINUTES:**  
**CJC SCHOOL COUNCIL MEETING**  
**Monday, 23<sup>rd</sup> July 2018 - 7pm to 9pm**

<b>School Council</b>	
Attendees	[REDACTED]
	Minutes: [REDACTED]
Special Guest	[REDACTED]
Apologies	[REDACTED]
Scheduled Future Meeting Dates	23 <sup>rd</sup> July 20 <sup>th</sup> August 17 <sup>th</sup> September 22 <sup>nd</sup> October 7 <sup>th</sup> November December date TBA

Item	Action/Motion Items
1 <b>Vice President</b> – [REDACTED] <ul style="list-style-type: none"> <li>Confidentiality</li> <li>Conflict of Interest</li> <li>School Council Minutes May 2018</li> </ul>	<b>Meeting Open – 7.05pm</b> n/a n/a <b>MOTION: School Council approve and accept the Minutes from the SC Meeting June 2018.</b> 1 <sup>st</sup> – [REDACTED] 2 <sup>nd</sup> – [REDACTED] <b>100%</b>
2 <b>Principal Report</b> – [REDACTED]	<b>As tabled</b> <ul style="list-style-type: none"> <li>Enrolment numbers broken down to enable identification in trends. Whole school / French Elective</li> <li>Has Shauna's role as SWB specific been identified to parents</li> <li>Gr 5/6 camp booked same time as District Athletics</li> <li>Website/marketing – build relationship with print media to get our story out there? Who would be responsible for this?</li> <li>Connect marketing consultant with community / SC</li> </ul>
3 <b>Finance</b> <ul style="list-style-type: none"> <li>May Finance Summary Reports</li> <li>Tax Review</li> </ul>	<b>MOTION: School Council approve and accept all Finance Reports:</b> 1 <sup>st</sup> – [REDACTED] 2 <sup>nd</sup> – [REDACTED]

Item		Action/Motion Items
		<b>100%</b> - <b>Next meeting must have quorum</b>
4	<b>Policy &amp; Development</b> <ul style="list-style-type: none"> <li>Meeting to be held prior. Minutes to be provided post SC meeting.</li> </ul>	<ul style="list-style-type: none"> <li>Level of anxiety in the community around the enrolment policy. Policy remains with DET for approval. Please assure them it is ok and that they can meet with Principal to discuss. If not approved by next SC meeting – we are prepared to release it.</li> </ul>
5	<b>OSHC Panel</b>	<ul style="list-style-type: none"> <li>5 week survey results tabled</li> <li>Meeting with 5 prospective providers to be held 25/7.</li> <li>Will need to ratify sub committee decision on new provider at next SC meeting in September. Tara to keep SC in loop in the interim.</li> </ul>
6	<b>Buildings &amp; Grounds</b> <ul style="list-style-type: none"> <li>Have not met since last SC meeting</li> </ul>	
7	<b>French elective</b> <ul style="list-style-type: none"> <li>Have not met since last SC meeting</li> </ul>	<ul style="list-style-type: none"> <li>French elective Information night to be held 23/08/18 (this was not in NL – apologies)</li> <li>There has been no feedback from community regarding the French elective financial information published 29/6</li> </ul>
8	<b>Parents Committee</b> <ul style="list-style-type: none"> <li></li> </ul>	<b>MOTION: School Council approves the 'Garage Sale Trail' Event for October 2018 in principal on condition of insurance and registration of Glen Eira Council</b> 1 <sup>st</sup> – ██████████ 2 <sup>nd</sup> – ██████████ <b>100%</b> <ul style="list-style-type: none"> <li>Father's Day Breakfast / Stall needs to be resubmitted.</li> <li>Working bee scheduled for 26/08</li> </ul>
9	<b>General Business</b> <ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>remind parents re Same Day absence notification process</li> <li>SRC to attend next SC meeting to talk about lunchtime activity clubs</li> <li>Principal Selection – where are we? Currently with DET and we are on track for next round of recruitment.</li> <li></li> </ul> <b>Meeting close 9.00pm</b>
1	<b>Action Register</b>	<ul style="list-style-type: none"> <li>██████████ to clarify ██████████ role in the next Newsletter</li> <li>██████████ to remove ██████████ from the SC distribution list</li> <li>██████████ to check status of the "Sport for School" equipment</li> <li>██████████ to distribute new Policies asap, for formal approval at the next SC on 20 August: Investment and Enrolment</li> <li>██████████ to add FE session on 23 August in Newsletter's Calendar</li> <li>██████████ to finalise the Father Day's breakfast budget and circulate to SC for offline approval</li> <li>██████████ to arrange for SRC members to present at the next SC on 20 August</li> <li>██████████ to update SC on OSHC shortlisting process, and make a supplier selection recommendation to SC on 17 September</li> </ul>

School Principal ..... **Date** .....

School Council President .....