



## 2016 Student Code of Conduct

This booklet has been developed to promote the home/school partnership.

It is important that you read and talk about the points raised with your child.

### *Statement of International Mindedness*

*At Caulfield Junior College it is an understanding that all students will develop the knowledge and skills to appreciate our own and others peoples cultures, exploring differences, embracing them when we can, in order to become responsible citizens of our world.*

### **Mission**

*At Caulfield Junior College, we are committed to providing students with diverse learning opportunities in a multicultural context that challenge students to recognise their individual potential.*

### **Vision**

Caulfield Junior College will provide a high quality education that affords all students the opportunity to maximise their potential in:

- A challenging academic 21<sup>st</sup> Century learning environment
- A set of valuable life and social skills promoting active global citizenship
- Active engagement with a diverse community that fosters an international mindedness
- A safe, supportive and inclusive whole school environment.

**At Caulfield Junior College we have certain values in which we strongly believe.**

The Student Code of Conduct booklet sets out the standard of behaviour expected at Caulfield Junior College.

The rules as stated are based on the rights of all member of the school community. The school's Student Code of Conduct is based on the:

**School Values**

- Integrity
- Responsibility
- Respect
- Harmony
- Love of learning

**Human Rights:**

- The right to be safe
- The right to be treated with respect
- The right to work and play without interference

**The Student Code of Conduct reinforces these principles. We demonstrate the school values when we:**

**Work in a manner that is beneficial for both yourself and others.**

- Being on time to class
- Listening politely
- Cooperating with others in class and group work
- Working consistently with perseverance to complete tasks set
- Encouraging others to attend to their work

**Treat others as you would like to be treated**

- Treating all members of the school community and visitors with respect and courtesy
- Controlling one's behaviour so that others are not hurt or upset
- Encouraging others
- Being positive about their efforts in work and play
- Treating everyone the same – be a 'BUDDY' not a 'BULLY'
- Being helpful to others
- Using appropriate language

### Care for your own property and the property of others

- Taking responsibility for personal items
- Ensure items are labelled with your name
- Ask permission before you take or use other people's belongings
- Look after all the school's equipment that you use or borrow
- Return all library books by the due date
- Keep the school environment a clean and tidy place by putting rubbish in bins
- Return equipment to appropriate place

### Play, move and work safely

- Responsibly and carefully moving in and around school buildings
- Moving through the buildings during class time in groups of three
- Walking around corners and in corridors - running can cause accidents
- Throwing balls only – items such as sticks, stones and sand can hurt if thrown
- Respecting the personal space of others
- Remembering that rough play in football and soccer can hurt others
- Staying inside the school grounds and playing in permitted areas - out of bounds areas are the car park, the boundary fences and behind red lines
- Staying in view of duty teachers
- Staying out of the school buildings unless supervised by a teacher
- Thinking about the needs of others when playing
- Keeping the environment clean and tidy by putting rubbish in bins
- Being a safe, responsible and ethical digital citizen

### Follow the instructions of the adult in charge

- Responding appropriately to what is asked of you by your teacher or adult in charge
- Asking the teacher before leaving the classroom
- Allowing the teacher to teach and others to learn through demonstrating appropriate, respectful behaviour

### **Consequences for non-adherence to the Student Code of Conduct**

1. Discussion with the student by a teacher or member of the SWB team, identification of values/conducts broken, an apology from the student and a consequence if appropriate.
2. Identification of appropriate choices and strategies.
3. Time out of yard, loss of privileges.
4. Principal and/or Assistant Principal informed.
5. Parent notified.
6. School suspension procedure initiated.